



PAT McCRORY
Governor

NICHOLAS J. TENNYSON
Secretary

October 5, 2016

SUBJECT: REQUEST FOR QUOTATION

MEMORANDUM TO PROSPECTIVE BIDDERS

The North Carolina Department of Transportation is requesting bids for the following projects in Division 5:

- **DE00168 –Drainage Repair at I-440 and SR 2000 (Wake Forest Rd) in Wake County**
WBS Element: 15B.13.32
Floating Date of Availability: November 28, 2016 to March 24, 2017; Completion Date: 90 days from Availability
MBE (2%) WBE (4%)

A **mandatory** Pre-Bid Conference will be held at **11:00 a.m. on Thursday, October 13, 2016** at the **Division Five Office, 2612 N. Duke Street, Durham N.C. 27704**. We will discuss the scope of the project and give bidders the opportunity to ask any questions they may have. **Attendance at the Pre-Bid Conference is required in order for your bid to be considered.**

Any changes made to the contract during the pre-bid conference will be documented and included in an addendum, which will be mailed or Faxed to all meeting attendees.

Any firm that wishes to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type of work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project.

Any firm that wishes to bid as a prime contractor shall be prequalified as a Bidder or PO Prime Contractor prior to submitting a bid. Information regarding prequalification can be found at: <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>.

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the website below:

<https://apps.dot.state.nc.us/vendor/directory/>

In order to receive due consideration, your quotation must be submitted on the Bid Proposal Form and the entire proposal must be received in this office no later than:

2:00 p.m. on Wednesday, October 26, 2016.

Bid packages are available at https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=5. The proposal shall be printed, stapled and returned in its entirety at the bid opening. Paper packages are available, if needed, in the Division Engineer's Office



located at 2612 North Duke Street in Durham, North Carolina. Interested bidders should pick up bid packages at this location or they will be mailed upon request by contacting me or my staff at (919) 220-4600.

Electronic bidding is acceptable.

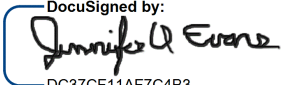
As of June 22, 2016 Division 5 can accept electronic bids through Bid Express®.

Electronic Bid Preparation with Manual Delivery is also acceptable. If you wish to submit your bid this way, please download the EBS file and the DBE file. Please submit a CD or USB flash drive of your electronic bid along with a printed, signed copy of your bid attached to the proposal.

Do NOT submit bids for the project let by Division 5 to the NCDOT Statewide Project Letting Office.

For questions, please contact me at (919) 220-4600.

Sincerely,

DocuSigned by:

DC37CF11AF7C4B3...
Jennifer A. Evans, PE
Division Proposals Engineer

cc: A. Shapiro, PE
C. Hinnant
L. Gilchrist, EI
B. Sloan, Civil Rights Office
M. Biedell, Contractual Services